

# DEPLOYMENT PROCESS



604-941-8414



missions@foursquare.ca

## Missionary Designations

At Canadian Foursquare Missions, we have two designations of missionaries: Mission Specialists and Associate Missionaries.

**Mission Specialists** typically serve up to a 2-year term, and work alongside an established missionary, or mission, with a specific role such as teacher, children's minister, youth worker, etc. A Mission Specialist can also reside in Canada and deploy with an invitation for short assignments to assist a Foursquare work or volunteer with Foursquare Disaster Relief. A Missionary License is not required for deployment.

**Associate Missionaries** serve a long-term assignment of 2 years or more. They can serve in leadership roles of pioneering works, church planting, assisting National movements, etc. All Associate Missionaries are required to hold a Missionary License and be approved by the Board.

## STAGE 1: APPLICATION

### 1. Talk to your Pastor

- a. Have you talked with your pastor and is he/she in agreement? If you're a lead pastor, have you talked with your unit supervisor?

### 2. Application Form and Checklist

- a. Complete the Entire Mission Application Form.
  - i. General Application Form
  - ii. Lead Pastor Reference
  - iii. Personal Reference
  - iv. Employer's Reference (where applicable)
  - v. Missions Team Leader Reference Form
  - vi. Medical Assessment
  - vii. Photo
  - viii. Criminal Record Check Including Vulnerable Sector Screening
- b. Submit forms by email to: [missions@foursquare.ca](mailto:missions@foursquare.ca)

### 3. Initial Approval

- a. On receipt of the completed file, CFM will review the application and conduct your interview to determine if the applicant can be moved to stage two and continue in the mission deployment process.

At this point the applicant(s) will be given "Initial Approval" by the Mission's Committee, in agreement with the Missions Coordinators and President of the FGCC, and will be considered a missionary candidate as they progress through the recommendation stage.

#### **4. Missions Coach**

- a. CFM will appoint or assist in appointing a coach through the deployment process.

## **STAGE 2: PREPARATION**

#### **5. Missions Training**

- a. All applicants are required to complete the Missions CORE Training provided in partnership with CFM (Canadian Foursquare Missions) and FMI (Foursquare Missions International).
- b. Receive your supplement course list and complete additional training.

#### **6. Field Ministry Proposal**

- a. A field ministry proposal includes an overview of the role and responsibility the applicant foresees, as well as an outlined strategy.

#### **7. Budget**

- a. The applicant, the field supervisor in the country applicant is deploying to, the facilitating church, and the CFM coordinator must establish the start-up budget (deployment costs) and a monthly budget (personal and ministry).

#### **8. Sending Church Agreement**

- a. The sending church needs to approve the budget and complete the sending church agreement on behalf of the applicant.

#### **9. Letter of Invitation**

- a. During this time, a letter of invitation from the Foursquare National Church in the host country will be requested by CFM. If there is not an established National Church, a letter of invitation will be requested from the Area Missionary or overseer. Those involved must establish and agree on the country of assignment, the job description, and the potential length of the assignment.

#### **10. Licensing \*Associate Missionaries Only**

- a. The applicant must apply for a missionary license and submit the application as per the current licensing manual procedures. Upon receiving a recommendation from CFM and the local church, the Licensing and Ordination Committee review the proposed missionary's application for licensing. (A license is required prior to Field Approval).

#### **11. Field Approval**

- a. After completion of the preparation process, the applicant will be granted "field approval."  
(Associate Missionary - Board Approval. Missions Specialist - CFM Committee Approval.)  
The applicant will receive an official letter of completion and approval.
- b. The applicant is approved to begin fundraising as an official CFM missionary.  
(\*note\* An applicant is not to begin raising financial support or to refer to him or herself as a Foursquare Missionary until this time).

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## STAGE 3: Support Raising

### 12. Partner Development

- a. The approved missionary must raise 100% of their deployment costs and show committed monthly donors for their monthly budget. Approved missionaries will have a two-year limit on raising support. Support funds will go into a designated account with their sending church.
- b. Giving Page established and launched.
- c. Support Team created. (prayer, encouragement, social media support etc.)

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## STAGE 4: Deployment

### 13. Final Preparation

- a. Implement the following:
  - Apply for a Visa (this may need to happen earlier in some cases)
  - Apply for medical insurance (missionaries are required by CFM to have adequate coverage for out of country care).
- b. Upon receiving all applications, deployment documents, and having raised sufficient funds, the missionary will be given "Final Approval" and may book his or her flight and deploy.

### 14. GO!

- a. Deploy. Upon arrival, register with the Canadian Consulate.
- b. Prepare an emergency evacuation plan.
- c. Update field addresses and contact information  
in order to complete your vital information file and send copies to:
  - Assigned field supervisor.
  - Facilitating Church
  - Family



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